

STATUS CHANGE FORM * Indicates Required Field

This is a multi-purpose form and must be used to report changes to any listing.

MLS Number* Street #* Street Name* City* State* Zip* Country*

Changes/Corrections MUST BE REPORTED WITHIN 2 BUSINESS DAYS

Price Changes MUST be signed by all parties in the original listing's contract.

Price Changes Present Price* New Price*

Status Change to Active Listing Contract Date* New/Updated Exp Date (back on market)

Change Status to Contract Date* Expected Closing Date* Contract Status*(Contingencies) Backups Requested*

Selling (Buyer's) / Lease Agent ID* Selling (Buyer's) /Lease Agent Name

Selling (Buyer's) / Lease Agent 2 ID Selling (Buyer's) /Lease Agent 2 Name

Change Status to Sold Contract Date* Expected Closing Date* Sold or Leased Date* Gifted or Donated or Leased

Seller Paid Buyer Costs* Sold or Leased Price* Sold Terms*

Selling (Buyer's) /Lease Agent ID* Selling (Buyer's) /Lease Agent Name Listing Team ID Listing Team Name

Selling (Buyer's) /Lease Agent 2 ID Selling (Buyer's) /Lease Agent 2 Name Selling Team ID Selling Team Name

Sold Remarks (optional)

Status Change to TOM Date* Status Change Canceled Date*

Temporarily Off Market (TOM)

Pending (PND)

to Canceled

Status Change to Withdrawn Date* Conditions Exp Date*
Withdrawn Conditional

Notes to Staff:

If a term/condition of the original contract is being changed, this form MUST be signed by all parties.

Listing Agent Signature* Date*

Owner Signature (Owner's Signature NOT required for CHANGE TO SOLD/LEASED status changes)

Date*

Owner Signature (Owner's Signature NOT required for CHANGE TO SOLD/LEASED status changes)

Date*

Broker Signature* Date*